**Camp Closing 2025 - Jobs List**

Find cleaning supplies and protective gear. There are ladders available if needed. Work with a Friend where possible for your safety and amusement! Find wheel barrows, haul carts and wagons to help you move things.

PLEASE NOTE:

* Shutting off our Camp Water will take place after we leave. We will be advised about the areas that will be shut down while we are here.
* The riding mower has a trailer that can be useful. PD will winterize the mower after the weekend.
* PD will shut off the propane

Thanks to all of you! We can’t do this without you.

**1. Cabin Tour. Do Not Remove Fire Extinguishers.**

Please bring plastic bags for garbage and for storing curtains.

Please bring a marker or pen and paper. Note any needed repairs.

* Remove any garbage.
* Invert drawers and prop up mattresses.
* Sweep thoroughly including corners and window frames.
* Sweep outside windows and replace shutters if any.
* Take down curtains and store them in plastic bags.
* Label bag and bring to N-H for storage in the Blanket Cupboard.
* Bag any cushions in Cabins/Cottages/ that have a living room.
* Remove shower curtains for cleaning/could leave until Spring.
* Gather up cleaning supplies and paper products and bring them to Nelson-Hall.
* Remove smoke detectors and place them in the box set up for them in Nelson-Hall.
* Install shutters.

**2. MOUSE HUNT!**

* Mouse proofing all buildings and sheds (prevention is best; look for holes). Doors and sills, included. We have use tin and roofing nails, foam, coarse steel wool, and steel roofing scraps, we have to remove nesting materials and do some carpentry to set stills and windows in order. We never remove them and will always have to clean. Lower cabins are the worst. Moth balls are possible deterrent and we will get some supplies: they are long lasting, but we will need to air out the cabins in the Spring very well.

**3. Grounds Tour.**

* Clear fire hazards: brush and leaves etc. around cabins. Note dangerous limbs and let PD know.
* Install cabin shutters if not already installed.
* Remove swings from Play Structure. Store in King Cabin when convenient for occupant..
* Close the Meeting Centre: move benches to one end and sweep thoroughly including the corners and sills.
* Cover piano.
* Lower the winter braces (two people with ladders).
* Close clerestory windows and other shutters.
* Close all doors and secure. Lock up.
* Move all picnic tables to under the overhang of the Meeting Centre AFTER it is closed. Place pine benches at far end and pile up to act as a stop and file the tables “on the bias” on their ends.
* BRUSH CUTTING: areas will be indicated when on site: Lakeside of Nelson-Hall; behind Meeting Centre; thinning thickets on First Hill

**4. All KYBOs**

* Gather up hand sanitizers, soap bottles and other spray bottles. Toilet paper can remain in sealed used ice cream buckets (of which we have a profusion)
* if there is time, some kybos need gravel or rocks around the base.
* Give each kybo a good sweep inside and outside and bring the broom to Nelson-Hall. File it in the Art Room.

**5. Wash House.**

* Clean up eavestroughs at back; three people and a ladder needed.
* Gather all cleaning supplies, paper products and move to Camp House. We will clean in the Spring, including washing shower curtains.
* Sweep.
* Motor for Septic System to be removed and placed inside the Wash House back room (PD).
* Water will be shut down and the building winterized after this weekend

**6. Nelson Hall.**

* Find our plastic bins and bring them down from the attic.
* Pack up the books, games, items on mantel and leave them in the Dining Room.
* Clean out wood stove.
* Sweep thoroughly after the last meal.
* Cover piano
* Bag items in Blanket Cupboard
* Sweep windows and put shutters on.
* Sweep out shower and back area of Nelson-Hall.
* Replace Shutters on Bell.
* Remove freezables from Art Room, throw junky stuff out, sweep and pack up items that mice will like.
* Store all brooms, mops, buckets and pails used for cleaning in the Art Room.
* Shutters on the bell tower; Shutters up on the building.

**7. Kitchen and Tuck Area.**

* Clean all fridges and freezers. Assess staple foods, discard where necessary.
* Pack cupboards, drawers and shelves as needed in our new bins.
* NEW: Leave pots and pans upside down in place.
* Pack up all regular cleaning supplies.
* Wipe stove surface down. Oil grill and cover with parchment paper.
* Sweep floors.
* Dump out the bleach/TSP bottles and store in N-H after all the cleaning is complete.

**8. Camp House.**

* More wood for wood stove.
* Clean out fridge, turn off and prop open.
* Set up a plastic table in the basement to receive items for winter storage in the basement.
* Eavestroughs need cleaning out at the Camp House but also throughout. A ladder and two-three people are needed for this job.

**9. Help move items to Camp House.**

* Freezable First Aid Material.
* Paint, adhesives from workshop.
* Batteries; rechargeable batteries
* Liquid laundry detergent, toilet cleaner, bleach, liquid
* soap, liquid dish soap, non-expired hand sanitizers.
* Smoke detectors.
* Garden hoses.

**10. Waterfront and Drainage Ditch.** The Beach has been readied for Winter but will need some reconnaissance. We are leaving the picnic tables out and using them as barricades against the doors.

* We will need to bin up the PFDs and
* check that the Waterfront First Aid has been removed and
* check that things are locked and secure.
* The drainage ditch along the beach path needs clearing especially near the trail. (We will need signage to make sure this doesn't happen again).

**NEW: REVIEW OF HAZARDOUS MATERIAL.** PD will dispose of old paint, small volumes of waste and other items but needs help sorting. We can sort them when they are brought to the Camp House. We can move the old bear bin at the roadway to the House for hazardous waste storage/staging before removal.

* Cans with little paint volume
* Other solvents.
* Other questionable items.
* If there is time, we will look through items in the Barn and the Camp House workroom.