

Camp NeeKauNis
40 NeeKauNis Road
Waubauskene, Ontario, Canada
L0K 2C0
705.538.2357

...find yourself at



Staff Application Form

Please return with all signatures to your Director or Personnel Clerk.

If you are under 18, your parent or guardian must sign in three places *.

Confidential when signed.

After your application has been accepted you will be given directions to register on-line

Name: _____

D.O.B. if under 18: (yyyy/mm/dd) _____

Address: _____

Postal Code: _____

Telephone(s): home: _____ cell: _____ e-mail address: _____

Part A. Camp Program and Position.

Camp Program for which you are applying.

(Please see the Camp Program schedule at www.neekaunis.org):

Positions for which you are applying:

<input type="checkbox"/> Kitchen Staff	<input type="checkbox"/> Choreperson	<input type="checkbox"/> Childcare
<input type="checkbox"/> Program Staff	<input type="checkbox"/> Cabin Leaders	<input type="checkbox"/> Senior Lifeguard
<input type="checkbox"/> Junior Lifeguard	<input type="checkbox"/> Boat Caretakers	<input type="checkbox"/> Camp Directors
<input type="checkbox"/> Head Cooks	<input type="checkbox"/> Maintenance Worker	<input type="checkbox"/> Friendly Adult Presence

Experience or training relevant to the above position:

- Lifeguards require current National Lifesaving Certificates including First Aid. Boating Certification is strongly advised.
- Food Handler's Certificate is advised for kitchen workers.
- All staff are encouraged to have boating, first aid, leadership, building and trades, or other training.

Certificates:

Note: S.I.N. will be asked for if you are hired as waterfront staff

PART B. References

Do you attend a Quaker Meeting or Worship group? Y N Which one: _____

If yes, please ask your clerk, recording clerk, or treasurer to be your referee, and give name and best contact number here.

For those not involved in a Meeting. Please give one reference from an institution that knows your work or skills: with children, trades, or other areas of specialty and that is not a personal reference. Please provide contact information.

1 _____

Are you a returning volunteer? Y N

If yes, please give the names of Camp Directors or members of the Camp NeeKauNis Committee with whom you have worked:

2 _____

3 _____

If no, please give the names and contact information for two people who have known you for more than two years.

2 _____

3 _____

PART C. Police Records Checks

You need a Police Records Check (also known as a Vulnerable Sector Check) if you are over 18 and in a position of authority or working directly with vulnerable persons.

A vulnerable person is defined as a person who, because of their age, disability, or other circumstances, whether temporary or permanent, are (a) in a position of dependence on others or (b) are otherwise at a greater risk than the general population of being harmed by a person in a position of authority or trust relative to them. (Ottawa Police Services). This requirement pertains to:

- Directors and Cooks with teen staff;
- Cabin counsellors over the age of 18;
- Lifeguards; and Program Staff Leaders over the age of 18.

Please contact your local police service for details. The police check belongs to you.

In the City of Toronto, you will require a waiver from Camp to proceed. Please contact the Camp/TPS Contact Person, at neekaunis-recruiting@quaker.ca for this waiver and other instructions.

Email a copy to neekaunis.recruiting@gmail.com or your director. If you have submitted a copy of your police check in a prior year, let your director know. If you have a PRC done within the last two years for another purpose, scan and send to the email given above.

PART D – Agreements

Camp NeeKauNis Agreement:

Camp NeeKauNis will provide a safe working environment for paid and volunteer staff and campers through its published policies and within the regulations of the Province of Ontario. Any personal information obtained from your referees or through a Vulnerable Sector Police Check will be held in confidence. Camp NeeKauNis will retain only personal information relating to your service: name, contact information, and date of service. Camp NeeKauNis will safeguard your files. Camp NeeKauNis will provide training for tasks and policies. We value you and your service to Camp NeeKauNis.

Volunteer and Staff Agreement:

I have read the policies and procedures of Camp NeeKauNis [FAQs and Facts (www.neekaunis.org)] I have read the Safe Nurture Training module and signed the Training Certificate. This certificate will be stored with my application information and reviewed with me when I come to Camp.

I agree to abide by the policies and procedures of Camp NeeKauNis while I am present at Camp. Camp NeeKauNis will provide training and review sessions as needed and I will attend them. The time of these sessions will be arranged by Camp Committee and the session Director(s).

I will respect the privacy of staff and campers and will not engage in wilful gossip that could harm their integrity or the integrity of Camp. When there is a need to report acts of bullying and harassment or deliberate damage, illicit drug or alcohol use, sexual or physical abuse, I understand that I **must report** and will be given options to whom to report. Camp will follow-up on any report according to its policies, CYM policies and the laws of the Province of Ontario. I am aware that there are sending home consequences to some Camp policies.

I will not be alone with any camper under the age of 18 without a second person present or in clear view of others. I will provide supervision for person(s) without police checks who may be working with campers when asked by the Director.

I am fully vaccinated against Co-VID-19, within the age guidelines given by the Province of Ontario and will make an attestation to that fact on my registration form.

With my signature, I give permission for Camp NeeKauNis to contact my references.

Staff Signature: _____ Date: _____

*Parent or Guardian Signature _____